



# COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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*To enrich lives through effective and caring service*

**MICHAEL J. HENRY**  
DIRECTOR OF PERSONNEL

July 16, 2003

To: Each Supervisor

From: Michael J. Henry  
Director of Personnel

Subject: **STATUS OF WORKFORCE REDUCTION PLANS**

Attached is updated information relating to County departments that are currently implementing Workforce Reduction Plans.

## Department of Health Services (DHS)

On July 15, 2003, DHS provided the following revised numbers of impacted employees: 48 permanent employees were reduced, 65 employees were laid off and 314 temporary employees were released from County services. The reduced figures are based on ongoing mitigation efforts and the need to meet service requirements. The increase in layoffs is due to adjustments to final actions to ensure compliance with Civil Service Rules.

## Parks and Recreation

The number of employees who were reduced was increased to reflect an additional action taken. The remaining approved workforce reduction actions have continued to be postponed until August 31, 2003.

## Child Support Services (CSSD)

A revised Workforce Reduction Plan dated July 11, 2003 is currently under review by DHR. The effective date remains July 31, 2003.

Reemployment List

The names of permanent County employees who have been laid off or reduced have been placed on a reemployment list and departments are required to fill vacancies from this list in accordance with Civil Service Rule 19.08. We will continue to monitor hiring activities of the departments to ensure compliance with these provisions.

If you have any questions, please call me or your staff may contact Susan Toy Stern, Chief Deputy, at (213) 974-2631.

MJH:STS  
SKT:SM

Attachment

c: Department Heads  
Administrative Deputies  
Personnel Officers

**DEPARTMENT OF HUMAN RESOURCES  
STATUS OF COUNTYWIDE WORKFORCE REDUCTION PLANS**

**ATTACHMENT**

**Status Report: July 15, 2003**

| Workforce Reduction Plan |                             |                      |                               |  |                       | Plan Approval Numbers |                                    |                                     | Employees Noticed                   |                                    |                                     | Final Actions Taken                 |                                    |                                     |                                     |
|--------------------------|-----------------------------|----------------------|-------------------------------|--|-----------------------|-----------------------|------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|
| Department               | Plan Submitted to DHR       | Plan Approved by DHR | Exceptions to Order of Layoff |  | Target Effective Date | Employee Notice Date  | No. of Permanent Employees Reduced | No. of Permanent Employees Laid off | No. of Temporary Employees Released | No. of Permanent Employees Reduced | No. of Permanent Employees Laid off | No. of Temporary Employees Released | No. of Permanent Employees Reduced | No. of Permanent Employees Laid off | No. of Temporary Employees Released |
| Public Defender          | 05/28/03                    | 06/02/03             | 0                             |  | 06/30/03 Cancelled    | 06/16/03 Cancelled    | 1                                  | 3                                   | 0                                   | Cancelled                          | Cancelled                           | Cancelled                           | N/A                                | N/A                                 | N/A                                 |
| Health Services          | 06/12/03 (rev.)             | 06/15/03             | 30<br>308**                   |  | 06/30/03              | 06/16/03              | 117                                | 177                                 | 413                                 | 75                                 | 89                                  | 318                                 | 54<br>48 (rev.)                    | 60<br>65 (rev.)                     | 309<br>314 (rev.)                   |
| Parks & Recreation       | 06/04/03                    | 06/09/03             | 0                             |  | 06/30/03              | 06/16/03              | 2                                  | 14                                  | 16                                  | 2<br>(1 postponed until 8/31/03)   | 13<br>(11 postponed until 8/31/03)  | 16<br>(14 postponed until 8/31/03)  | 1<br>2 (rev.)                      | 1                                   | 1                                   |
| Child Support Services   | 07/02/03<br>07/11/03 (rev.) | 07/16/03*            | 0                             |  | 07/31/03              | 07/17/03*             | TBD                                | TBD                                 | 109<br>(Effective 06/30/03)         | TBD                                | TBD                                 | 109<br>Noticed on 06/11/03          | TBD                                | TBD                                 | 109                                 |
| TOTAL                    |                             |                      | 338                           |  |                       |                       | 120                                | 194                                 | 538                                 | 77                                 | 102                                 | 443                                 | 50                                 | 66                                  | 424                                 |

\* indicates target date

\*\* Physician Specialists, MD; based on specialty and sub-specialty to meet patient care and public health needs